

***Please note the change of  
venue for this meeting***

*Please reply to:*

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Date: 3 July 2017

## **Notice of meeting**

### **Overview and Scrutiny Committee**

**Date:** Tuesday, 11 July 2017

**Time:** 7.30 pm

**Place:** Goddard Room, Council Offices, Knowle Green, Staines-upon-Thames

#### **To: Members of the Overview and Scrutiny Committee**

Councillors:

C.A. Davis (Chairman)  
S.C. Mooney (Vice-Chairman)  
R.O. Barratt  
S. Capes  
T.J.M. Evans

K. Flurry  
A.E. Friday  
A.L. Griffiths  
N. Islam  
J.G. Kavanagh

D. Patel  
D. Saliagopoulos  
J.R. Sexton  
R.A. Smith-Ainsley  
B.B. Spoor

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## AGENDA

Description	Lead	Timings	Page Number.
<b>1. Apologies</b>			
To receive any apologies for non-attendance.	Chairman	7.30 pm	
<b>2. Minutes</b>			
To confirm the minutes of the meeting held on 18 May 2017.	Chairman		5 - 6
<b>3. Disclosures of Interest</b>			
To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.	Chairman		
<b>4. Call-in of Cabinet decisions</b>			
No Cabinet decisions have been called in.			
<b>5. The role of Overview and Scrutiny</b>			
The attached documents are for background information:	Chairman	7.35 pm	7 - 26
<ul style="list-style-type: none"> <li>➤ Overview and Scrutiny Committee Terms of Reference</li> <li>➤ Overview and Scrutiny Procedure Rules</li> <li>➤ Review of the work programme 2016-2017</li> <li>➤ Current draft work programme for 2017-2018</li> <li>➤ Cabinet Forward Plan</li> </ul>			
<b>Reports for noting</b>			
<p>If any members of the Committee have questions they want to raise with officers in relation to any of the reports that follow, please inform the Chairman and Committee Manager as soon as possible and no later than 2 working days before the meeting. Please advise the general nature of your enquiry and the reason for officer attendance at this Committee.</p>			
<b>6. Provisional Capital Outturn 2016/17</b>			
To note the provisional capital outturn for 2016/17.			27 - 34

Description	Lead	Timings	Page Number.
<b>7. Provisional Revenue Outturn 2016/17</b> To note the provisional revenue outturn for 2016/17.			35 - 42
<b>8. Treasury Management Strategy annual report</b> To note the Treasury Management Strategy annual report.			43 - 50
<b>9. Project Management Dashboard update</b> To note the Project Management Dashboard update.			51 - 60
<b>10. Work Programming</b> To consider the Committee's work programme for the forthcoming Municipal year.	Chairman	7.50 pm	
During this session, councillors will be invited to consider suitable topics for inclusion on the Committee's Work Programme. If councillors already have in mind any particular topic they wish to raise it would assist the Chairman if you could notify him in advance of the meeting, providing a broad outline of the matter. Councillors will still be able to add further topics at the Committee meeting.			
Close of Meeting		9.00pm	